



## WELLNESS COORDINATOR

The BlackStar Film Festival is an annual celebration of the visual and storytelling traditions of the African diaspora and of global communities of color, showcasing films by black, brown and indigenous people from around the world.

The **Wellness Coordinator** is responsible for the development, planning and implementation of wellness programs during the festival. This position also manages contract administration of facilitators, program schedule and oversees the daily operations of the wellness studio.

### **Responsibilities include:**

- Researches health & fitness facilitators and identifies appropriate programming for the festival audience
- Oversees and manages all programming within the wellness area, including the development and implementation of each program
- Coordinates marketing of programs to maximize attendee outreach and engagement

### **Skills Required:**

- Strong interpersonal skills, including ability to work with several different stakeholders with diplomacy and tact
- Ability to work as a team member and/or work independently and take initiative as appropriate
- Ability to make sound decisions in a deadline-oriented environment

### **Compensation & Schedule:**

This is a contracted position working May 1, 2020 to August 3, 2020 with some evenings and weekends are required. Compensation is \$1,500 for administrative duties, meetings, and intra conference work.

### **How to Apply:**

Email [jobs@blackstarfest.org](mailto:jobs@blackstarfest.org) with subject line: Wellness Coordinator. Please write a brief cover letter in the body of the email and attach your resume. Only those candidates selected for an interview will be contacted.

*BlackStar is an equal opportunity employer. We are dedicated to building a culturally diverse and equitable workforce that reflects the communities we serve. We encourage applications from people of color and others who are under-represented in the cultural sector. Our application period is open until we have a diverse and qualified pool of candidates.*